

## Writing for CTI

We love to hear from our members and writing about your work is a great source of advice and inspiration for others. If you would like to write an article to publish on our website, please contact [ctimembership@gmail.com](mailto:ctimembership@gmail.com), telling us what the focus of your article would be and when you might be able to write it by. We will get back to you as soon as possible.

Any articles/blogs/news items submitted to CTI are subject to light editing by the website management team to make sure the style and content is suitable for our readership. The committee reserves the right to decline to publish any item that we feel does not respond to CTI's mandate or speak to our members, or is in any way inappropriate.

If you would like to go ahead with writing a piece for CTI, the following guidelines may help you to get started.

### Web articles

Web articles should be somewhere between 650 words, and 1,000 words including any references you might use. References are not strictly necessary as articles are often more focused on people's working lives, rather than taking a more academic stance. Our guidance is to try to:

- Write in an accessible narrative style, as though you are speaking with a colleague.
- Try to develop a focus to the article, rather than just telling a story about what you did/are doing e.g. working overseas as a newly qualified therapist, cross-cultural working, service development etc.
- Make sure any acronyms are written in full the first time.
- Include a photograph or two, making sure you have written consent to do so from any person in the picture.

### Blogs

You might like to write a few blog entries (suggested 3) as your work progresses – one at the beginning, middle and end of a project, for example. Blog entries should be 500-800 words, with an accompanying picture if possible. The above bullet points on style also apply to blog posts.

### News

News posts are short and update our membership on new happenings and events. You can submit up to 250 words that we will add to the website. We may also add to an email update to our list-serve.

We look forward to hearing from you!

### Clare and Helen

CTI committee

*With thanks to RCSLT's guidelines for writing for the Bulletin magazine, from which we drew inspiration for this document.*